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## System Training and Response (STaR) Team – SAIS Workshop

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# Charter School Estimated Count

This 2 hour presentation will focus on the procedures that are necessary for personnel from Charter Schools to submit the Charter School Estimated Count. Estimated Count provides the basis for calculating State Aid for charter schools until average daily membership (ADM) based on the first 40 days of instruction is established from data that are submitted to the Student Accountability Information System (SAIS). Emphasis will be placed on understanding how differences between the Estimated Count and ADM can impact State Aid.

*Note: The procedures required to submit the Charter School Estimated Count for fiscal year 2008 have not changed from those required for fiscal year 2007. The information presented in this workshop will be identical to that presented in similar workshops held during May 2006. Charter School personnel who are well versed in the procedures necessary to submit the Charter Estimated Count and who understand the consequences of substantially over or under estimating the count may not derive significant benefit from attending this workshop.*

### Workshop Activities

- Participants will be guided through the contents of the Charter School Enrollment Packet.
- The process of using features available within the Charter Estimated Counts application on ADE's Common Logon to submit student information will be explained. An option to submit student information by use of a properly formatted text file will also be explained.
- Information and examples to illustrate how differences between Estimated Count and ADM can impact State Aid will be provided.
- Deadlines for submitting and changing the Charter Estimated Count will be clarified.
- Participants will have opportunities to pose questions related to Charter Estimated Count.

### Information for workshop participants:

- Pre-registration through use of the ADE "Calendar of Events" located at <http://www.ade.az.gov/onlineregistration/calendar/RenderCalendar.asp> is required.
- Workshop dates, times and locations are found on page 2.
- Please visit the STaR Team website to download the documents used to support this presentation.
- Sessions will begin promptly at 10:00 AM. Participants are asked to allow adequate time for travel, parking and locating the classroom.

### Supporting Documentation

Available for download at <http://ade.az.gov/schoolfinance/star> by noon on May 4, 2007.  
Please print and carry copies of each document to the workshop.

- Workshop Agenda
- Charter School Enrollment Packet
- Example Charter Payment Report
- Presentation Slides Handout

# Charter School Estimated Count

**All workshop times: 10:00 AM to Noon**

## Northern Region Workshop Locations

Wednesday, May 9, 2007	Show Low USD, District Auditorium, Green Room , 500 W. Old Linden Rd. Show Low, AZ
Thursday, May 10, 2007	Flagstaff USD, Boardroom, 3285 E. Sparrow Ave. Flagstaff, AZ
Monday, May 14, 2007	Chinle HS Room D11, US Hwy 191 & Navajo Rt. 7, Chinle, AZ
Wednesday, May 16, 2007	Page USD, Board Room, 500 S. Navajo Dr. Page, AZ
Tuesday, May 22, 2007	Kingman USD Board Room, 3033 MacDonald Ave., Kingman, AZ
Wednesday, May 23, 2007	Prescott USD, Board Room, 146 S Granite St, Prescott, AZ 86303

## Central Region Workshop Locations

Monday, May 7, 2007	Arizona Department of Administration, 100 N. 15th Avenue, Phoenix, AZ
Monday, May 14, 2007	Gilbert USD, Boardroom, 140 S. Gilbert Road, Gilbert, AZ
Thursday, May 17, 2007	Madison ESD, Boardroom, 5601 N. 16th Street, Phoenix, AZ
Friday, May 18, 2007	ADE Student Services Building, Rooms 100/101, 2005 N. Central Ave., Phoenix, AZ
Wednesday, May 23, 2007	Peoria USD, Training Room 2, 6330 W. Thunderbird Rd. Glendale, AZ

## Southern Region Workshop Locations

Tuesday, May 8, 2007	Yuma Educational Technology Consortium Computer Lab, 596 S. 4th Ave., Yuma, AZ
Wednesday, May 9, 2007	Lee Instructional Resource Center (LIRC) Computer Lab, 2025 E. Winsett Street, Tucson, AZ
Thursday, May 10, 2007	Sierra Vista USD Special Services Building, 3401 E. Fry Blvd., Sierra Vista, AZ
Friday, May 11, 2007	Graham County General Services Building Meeting Room, 921 Thatcher Blvd., Safford, AZ
Thursday, May 24, 2007	Lee Instructional Resource Center (LIRC) Computer Lab, 2025 E. Winsett Street, Tucson, AZ

***For driving/parking directions, please click on:***

Directions to STaR Team Workshop Locations at <http://www.ade.az.gov/schoolfinance/star>